

# ~ MINUTES ~

## REGULAR MEETING ~ BOARD OF DIRECTORS

### MARY WALKER SCHOOL DISTRICT NO. 207

July 18, 2016 ~ 6:30pm ~ Springdale, WA 99173

MEMBERS PRESENT	GUEST(S) PRESENT		MEMBER(S) ABSENT
Beckman, Diana (Vice-Chair)	M. Anderson	S. McIsaac	Turner, Justyn
Canfield, Jeffrey (Chair)	E. Hargrave	J. Palmer	
Gilbert, Amy	T. Holsten	D. Watts	
Scott, James			
Jacka, Kevin (Secretary)			

The Regular Meeting was called to order in the Mary Walker High School Library by J. Canfield at 6:33pm and was followed by a flag salute and Pledge of Allegiance, recited by all present. There were two additions to the Agenda (Staff Changes: Resignations: Margaret Farmer).

The Regular Meeting was recessed at 6:37pm to conduct the Public Hearing.

#### PUBLIC HEARING

- 2016-2017 Fiscal Budget (all funds) – presented by S. McIsaac.
- Federal Grants: Title I, Title II, Special Education, Impact Aid, and all other federal grants – overview presented by S. McIsaac.

Following a brief Q&A session, the Public Hearing was closed at 7:15pm, whereupon the Regular Meeting re-convened at 7:18pm.

#### APPROVAL OF MINUTES

- D. Beckman made a motion to approve the Minutes of the June 20, 2016 Regular Meeting, as submitted; A. Gilbert seconded; motion carried.

#### BUSINESS MANAGER'S REPORT

S. McIsaac presented briefly on each of the following:

- Monthly Budget Report.
- 2016-2017 Budget (Proposed); refer to Public Hearing.

#### SUPERINTENDENT'S REPORT

K. Jacka reported on the following:

- Resolution(s):
  - 15-10: 180-Day WA-KIDS Waiver Request For 2016-2017 School Year – recommend adoption.
  - 15-11: Appropriation Level of Expenditures for the Fiscal Year 2016-2017 (i.e., Resolution for Fixing and Adopting the Budget) – recommend adoption.
- Federal Grants (Title I, Title II, Special Education, Impact Aid, and all other federal grants)
- Board Policy / Procedure(s): 1<sup>st</sup> Reading
  - #2161 & 2161P: Instruction: Special Education and Related Services for Eligible Students
- 2016-2017 Bids/Quotes Awards
  - Propane Bid – 3 bids were received, opened and discussed (Ferrell Gas, Northern Energy Propane and CityService Valcon).
  - Milk Quote – 2 quotes were reviewed and discussed (Terry's Dairy and Food Services of America).
- Staff Changes(s):
  - Resignation(s): Margaret Farmer (Acctg. Tech.) – change to earlier effective date; recommend acceptance.
  - New Hire(s): Stephanie Wilson (HS SPED ParaPro) – recommend approval.  
Brett Joachim (MS Teacher AND Director of Teaching & Learning) – recommend approval.  
Kaysha Lybecker (HS Cheer Head Coach) – recommend approval.
- Other:
  - Levy 2017 – need to start planning now.
  - Student Attendance – review letter from Mick Miller (ESD 101) regarding chronic student absenteeism.

- Summit Basecamp – update; interactive Chromebook demonstration provided with the help of M. Anderson (IT Asst. – Summer Help).
- High School Gym Roof Replacement – discuss estimate(s) received.
- PK-5 Update – E. Hargrave briefly provided an update regarding PBIS, Policy/Procedure #2161/#2161P, Summit Basecamp (data analysis summary).
- Donation(s):
  - 8<sup>th</sup> Graders’ Parents; Cash/Check; \$947.32; 8<sup>th</sup> Grade Seattle Trip students; recommend acceptance.
- Accounts Payable (July 2016) ; recommend approval:

○ Gen. Fund #1 (incl. apportionments)	Warrant numbers	158605	through	158614	\$ 348,929.55
○ ASB – HS #1	Warrant numbers	158684	through	158685	\$ 1,589.74
○ Gen. Fund #2	Warrant numbers	158615	through	158622	\$ 24,811.56
○ Gen. Fund #3	Warrant numbers	158623	through	158683	\$ 115,832.85
- Payroll; recommend approval:

○ July 2016	Warrant numbers	158705	through	158716	\$ 426,583.92
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## **PUBLIC FORUM**

Nothing to report.

## **PLANNING AND DISCUSSION**

- Mandatory OPMA Training for all Board Members – status; nothing new to report.
- 2017-2018 Classified Salary Schedule – initial revisions (categories and wage levels).
- Annual Board Retreat (August 15, 2016) – Agenda item recommendations and/or suggestions: confirm meeting times as 10:00am for Retreat and 5:00pm for Regular Board meeting); would like to meet with: new teachers; new counselor; Athletic Director; Principals; Springdale Academy (John Axtell) and MWPP (Jaime Palmer).
- Also, would like to discuss upcoming levy/bond.

## **EXECUTIVE SESSION**

As presiding officer, J. Canfield announced the intent of the Board to enter into an Executive Session not to exceed 60 minutes for the purpose of reviewing the performance of one or more employees; the Board, Superintendent and two additional individuals/employees entered into Executive Session for this purpose at 8:31pm. At 9:30pm, the Board broke for a 5-minute recess and to announce to the public that an additional 45-60 minutes would be needed to conclude discussions in Executive Session. The regular meeting re-convened at 10:35pm. No motions were made during the Executive Session.

## **BUSINESS**

- J. Scott made a motion to approve the Federal Grants (Title I, Title II, Special Education, Impact Aid, and all other federal grants), as presented; A. Gilbert seconded; motion carried.
- D. Beckman made a motion to adopt Board Resolution #15-10: 180-Day WaKIDS Waiver Request for 2016-2017 School Year, as submitted; A. Gilbert seconded; motion carried.
- A. Gilbert made a motion to adopt Board Resolution #15-11: Appropriation Level of Expenditures for the Fiscal year 2016-2017 (i.e., 2016-2017 Fiscal Budget; all funds), as submitted; J. Scott seconded; motion carried.
- D. Beckman made a motion to accept the Ferrell Gas bid, and award them the 2016-2017 school year Propane contract, as submitted, but contingent upon a positive recommendation by B.K. Sulgrove (Maintenance & Facilities Supervisor); J. Scott seconded; motion carried.
- J. Scott made a motion to accept the Terry’s Dairy quote, and award them the 2016-2017 school year Milk contract, as submitted, but contingent upon a positive recommendation by D. Veach (Food Services Supervisor) and Valley School District; A. Gilbert seconded; motion carried.
- D. Beckman made a motion to accept the resignation of Margaret Farmer, with the earlier termination effective date of July 20, 2016; A. Gilbert seconded; motion carried.
- J. Scott made a motion to approve the hiring of Stephanie Wilson, Brett Joachim and Kaysha Lybecker, as noted herein; D. Beckman seconded; motion carried.

- A. Gilbert made a motion to approve a 5% base pay salary increase for the 2016-2017 Superintendent's Contract (in addition to the 1.8% COLA approved by the Board for ALL employees on June 20, 2016), and to rollover the Superintendent's Contract for the 2017-2018 school year; D. Beckman seconded; motion carried with one 'Nay' vote.
- A. Gilbert made a motion to accept the donation of 8<sup>th</sup> Graders' Parents, as noted herein; J. Scott seconded; motion carried.

**BILLS AND PAYROLL**

- J. Scott made a motion to approve the July 2016 Accounts Payable, as submitted; D. Beckman seconded; motion carried.
- D. Beckman made a motion to approve the July 2016 Payroll, as submitted; A. Gilber seconded; motion carried.

**OTHER BUSINESS**

Nothing to report.

**ADJOURNMENT**

J. Scott made a motion to adjourn at 10:54pm; A. Gilbert seconded; motion carried.

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Tina L. Holsten, Clerk

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Board Secretary

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Board Chair (or Vice-Chair)